

# Luxury 2024 Venetian Meeting Room Exhibits Rules and Regulations

**\*\*PLEASE NOTE: All exhibitors taking a private ballroom in 2024 must have all freight, materials, and belongings completely clear of the ballroom by EOD on Wednesday, June 5, 2024\*\***

## **Meeting Room Exhibit Construction**

No structures erected in these rooms may have any type of ceiling.

When constructing any wall units, care must be used not to obstruct any of the HVAC controls, light controls, electrical outlets, cable TV outlets or sound outlets.

Nothing is to be placed on or leaned against any wall in the meeting rooms. A two (2) foot distance must be maintained between the wall and any object. Absolutely nothing may be attached to the air wall tracks at any time.

Fire extinguishers, fire hose cabinets, fire alarm pull stations, and exit signage must not be blocked and must remain visible. Exhibitors may not use or have access to any existing storage closets and utility rooms within the meeting room.

Meeting room structures and elements must be maintained within the officially contracted confines of your meeting room exhibit space, and not protrude into the hallway, foyers or public space. This includes all audio and projection equipment, speakers, etc. There will be no exceptions made to this rule on-site.

Any damages to an exhibitor meeting room are the sole responsibility of the exhibiting company. Please plan a walk through with the Venetian, and notify [Kira Hamada](#) immediately if you see damage prior to move-in.

If you are planning a display with specific size requirements, we strongly recommend you or your Exhibitor Appointed Contractor (EAC) measure the room(s) in person. You must contact [Kira Hamada](#), Senior Manager for the Catering and Conference Management Department, in order to schedule a date and time.

Exhibitor acknowledges and agrees they shall exhibit exclusively within the Exhibit/Exhibitor Space during each event, and any use of aisles, hallways, hotel lobbies, hotel suites, private rooms or other places for any exhibits, displays, sales or other official Exhibitor functions during the business hours of the Event is strictly prohibited.

## **Materials**

All materials used in construction and decoration of a meeting room exhibit must be flame resistant or treated, and a certificate of flame retardancy must be on hand and a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used. NFPA 701 is the accepted standard.

Additionally, meeting room exhibits may be required to be permitted and approved by Clark County Fire Department (CCFD).

## **Meeting Room Exhibit Floorplans**

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If you plan to build or erect exhibit materials in your meeting room, you must submit a scaled floorplan to [Kira Hamada](#), Venetian Senior Catering and Conference Manager, as well as Luxury Operations Manager [Hannah Kellman](#) by April 1, 2024.

### **Fire Marshal Permitting**

Any exhibitor who plans to build modular structures, exhibitory, etc. in their meeting room exhibit space or who anticipates an occupancy of 299 or more people within their meeting room must submit their exhibit floorplan the Clark County Fire Department (CCFD).

### **Height Limits, Hanging Signs & Rigging**

All graphics must be made of a sturdy material, such as PVC – fabric graphics are not allowed.

Maximum height limits are strictly enforced. These height limits apply to all booth structure, including truss and hanging signs in the Venetian Meeting Rooms.

Anything in your meeting room that is not ground-supported and must hang from the ceiling will fall into the Hanging Sign or Rigging category.

Specialized Event Services (SES) is responsible for hanging all signs in the Venetian Meeting Rooms.

Any drape that exceeds a height of 16 FT requires SES to safety-tie.

Hanging sign requests are subject to approval by Show Management and Specialized Event Services (SES). Show Management and SES reserve the right to reject hanging signs where there is an excess of weight or if construction/design is deemed to be unsafe. Due to weight restrictions and limited rigging points, hanging signs are limited in some areas.

The measurements from the floor to the top of the sign or banner may not exceed the maximum height limits.

Meeting Room:	Maximum Height Limit:
Venetian Ballroom	20'
Level 1 – Casanova, Marco Polo, Galileo Meeting Rooms	8'
Level 2 – Bellini, Titian, Veronese Meeting Rooms	14'
Level 2 – Bassano Meeting Rooms	8'
Level 3 – Lido, Murano, San Polo Meeting Rooms	14'
Level 3 – Toscano Meeting Rooms	8'
Level 4 – Delfino, Lando, Marcello Meeting Rooms	14'
Level 4 – Zeno Meeting Rooms	8'

### **Lighting Restrictions**

Lighting should be directed to the inner confines of the meeting room and not project outside the confines of your meeting room.

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All truss and lighting must be installed by SES. Due to weight and power restrictions, truss lighting is limited in some meeting rooms.

Neon is acceptable so long as it is in accordance with local neon regulations. Small flashing-chaser lights are permitted in a meeting room to a maximum height of 8'. Strobe, rotating and garish neon lighting are not permitted.

### **Carpet**

Carpet may be installed on top of existing carpet in the meeting rooms, however please refer to the [Venetian's rules](#) surrounding this type of installation.

Visqueen must be placed between the existing carpet and the carpet being installed. Do not use any visqueen with pre-adhesives. Only non-residue tape may be used to secure the carpet in place. Make sure there are not trip hazards. All installed carpeting and visqueen must be removed during move-out.

When moving freight or equipment into these meeting rooms, the existing carpet must be protected by the use of approved runners or visqueen (lightweight, plastic covering).

### **Meeting Room Signs**

You are permitted to have one (1) additional sign/structure directly outside the entrance to your room. Exterior room signs may not extend more than two (2) feet into the corridor and must be adjacent to the room's permanent outside wall. The two (2) signs outside of your room should be approximately 3.5' W x 8' H. All other signs must be displayed on the interior of the exhibitor's meeting room.

No signs may be affixed to any of the interior or exterior walls of your meeting room or any of your exhibit meeting room doors unless you have received prior approval from Luxury Operations Manager [Hannah Kellman](#) and [Kira Hamada](#), Venetian Senior Catering and Conference Manager. A sample of the material must be sent to the facility in advance.

### **Smoking**

In accordance with the Nevada Clean Indoor Air Act, smoking or vaping (e-cigarettes) is prohibited in exhibit areas.

### **Storage**

No storage of any kind is allowed behind booths or near electrical service. All empty cartons or crates must be labeled and removed for storage, or they will be removed as trash. Crates are not to be used as exhibit supports.

### **Balloons**

Balloons, including Mylar and helium balloons, are not permitted in any exhibit meeting room or hallway and foyer areas.

### **Combustible Materials**

Flammable or combustible liquids are prohibited inside of buildings except as approved by the office of fire protection and safety. Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.

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Compressed gas cylinders, including lpg, are prohibited unless approved by office of fire protection and safety. Flammable gases, i.e.: butane, propane, natural gas, et al; are subject to prior approval. Non-flammable compressed gas cylinders must be secured in an upright position with gauges and regular protected against physical damage.

Candles may be used for decorative purposes only and need to be flameless.

### **Firearms/Weapons**

Firearms, ammunition or weapons of any kind, including replica, toy or simulated items, are strictly prohibited in the Venetian Meeting Rooms.

### **Raffles/Games of Chance**

Raffles are allowed within your meeting room; however, Nevada state law prohibits them if money is involved. Exhibitors considering a raffle, game of chance or slot machines in their meeting room should contact the Nevada Gaming Control Board at 702-486-2000.

Exhibitors intending to showcase or demonstrate such items that are gaming/AR/VR-related must contact Luxury Operations Manager [Hannah Kellman](#) and [Kira Hamanda](#), Venetian Senior Catering and Conference Manager Show Management in advance for approval.

### **Floor Load Limits**

The floor load limit in the Venetian meeting rooms on Levels 2, 3 and 4 is 150 lbs. per square foot, static weight.

### **Hoverboards**

Wheeled transport devices (with or without motors) are not permitted. This includes Segways, hoverboards, skateboards, uniwheels, scooters and all similar products. Segways are permitted for ADA use only at Venetian Palazzo and Sands Expo.

### **Live Animals**

Service animals as defined by the ADA and under Nevada's disability law are permitted at Luxury and JCK. Any other live animals, including but not limited to, pets, emotional support animals, therapy animals and animals used for demonstration are prohibited. Show management reserves the right to exclude service animals if they pose a direct threat to the health and safety of attendees at Luxury and JCK (i.e. aggressive behavior, not housebroken, or handler cannot control animal).