



Private Ballrooms

Private LUXURY Ballrooms are located in the Breakers and Reef Ballrooms. Please submit all EAC information noted under the EAC section of the manual. If you need to arrange a site visit, or need measurements/specific information about your space, please contact Lauren – lradie@reedexpo.com

Signage:

Private Ballrooms are permitted to place ONE freestanding sign (approx. 38”w x 87” tall) outside each doorway/entrance to their private ballroom. NO signage will be permitted in the corridors, hallways, and public space. LUXURY Show management will be providing private ballroom directional signage that will include your location and logo. Please send your logo ASAP to Lauren – lradie@reedexpo.com

Mandalay Services:

Mandalay Bay offers water service and catering services that can be totally customized to fit your teams needs. Please be aware that outside food and beverages are not allowed, and Mandalay can charge a corkage fee for any food/beverages brought in. Please work directly with Omar on any food service needs.

Omar Hanson, CMP
Senior Catering Manager
Mandalay Bay Resort & Casino
(702) 632-7474
ohanson@mandalaybay.com

Early Access for Retailers:

If you need to get guest into your ballroom outside show hours, please contact Tabitha to arrange security documents and approval – tarce@reedexpo.com