



General Information

Hotel Check-In

All LUXURY participants can check in at their reserved hotel according to the instructions listed on their emailed hotel confirmation. Please call the LUXURY housing hotline if you have any questions regarding your Hotel reservation as well as if you require additional information regarding your check-in process. The LUXURY housing number for Mandalay Bay and Delano is 866-938-7555, the Four Seasons is 702-632-5000.

Event Registration

LUXURY Registration will be located outside the Oceanside and Mandalay Bay Ballrooms located on the 2nd floor. Event Registration will be open during the following hours:

Monday, May 28 8:30am – 6:00pm
Tuesday, May 29 9:00am – 9:00pm
Wednesday, May 30 7:00am – 6:00pm
Thursday, May 31 7:30am – 6:00pm
Friday, June 1, 8:00am – 6:00pm
Saturday, June 2, 8:30am – 6:00pm
Sunday, June 3, 8:30am – 6:00pm
Monday, June 4, 8:30am – 4:00pm

All LUXURY badges must be printed and validated at Registration before gaining access to any of the Salon Floor or any LUXURY events. Please refer to the Exhibitor Badge Information Tab for the Exhibitor Badge Request Form and additional information on Exhibitor Badges. Your LUXURY Exhibitor Badge will also be valid during JCK Event Days.

Salon Exhibit Hours

Wednesday, May 30	10:00 am – 6:00 pm*
Thursday, May 31	10:00 am – 6:00 pm
(The first two days are by invitation only)	
Friday, June 1	9:30 am – 6:00 pm
Saturday, June 2	9:30 am – 6:00 pm
Sunday, June 3	9:30 am – 6:00 pm
Monday, June 4	9:30 am – 4:00 pm

*Oceanside Ballroom, open from 9:30 am – 6:30 pm Wednesday only.

LUXURY Exhibitors can have access to the show floor starting at 8am each day.

Salon Set-up

Saturday May 26, 2018 8:00 a.m. - 5:00 p.m. * Private Ballroom/Custom Salon Exhibits Only

Sunday May 27, 2018 8:00 a.m. - 5:00 p.m. * Private Ballroom/Custom Salon Exhibits Only

* *Overtime rates will apply.*

Monday May 28, 2018 8:00 a.m. - 5:00 p.m. * Private Ballroom/Custom Salon Exhibits Only

* *Monday, May 28, 2018 is Memorial Day. Double Time rates will apply.*

Tuesday May 29, 2018 8:00 a.m. - 5:00 p.m. General Move-In for Salons/ Design@LUXURY

Prestige Exhibitors will receive a separate manual with move in information.

Security Information

The Salon Exhibit Hall area is only open to participants with proper credentials. Security Personnel will man the entrances to and from the Salon Exhibit Area as well as patrol inside the Salon Exhibit Area. For your protection it is mandatory that badges be worn at all times (including evening events). All ancillary service providers will be identified by color coded wrist bracelets indicating "LUXURY". Our service providers will be checked in and out of Salon Exhibit Hall on a daily basis. We will have a separate color wrist band for each event day.

Vault Access

Vaults will be open 24 hours a day for checking in merchandise starting Monday, May 28th at 9:00 am through Tuesday June 5th at 10:00am. If you need access to a vault earlier please contact Lauren Radie directly – lradie@reedexpo.com.

We have also included a form in this kit for you to rent an in-salon safe. Many exhibitors find an in-salon safe to be a much more convenient alternative to the vaults, and we encourage you to consider this option. Please refer to the Security section for the safe rental form.

The LUXURY Vaults will also be open from 8:00am-10:00am during Show Days

Concierge Desk

Our LUXURY Concierge Desk will provide the following amenities: daily newspapers, fax and copy machine, beverages, snacks and citywide resort information. The Concierge Desk will be located on the lobby level next to breakers registration. Dine out tickets will be available for pick-up through Friday at 4pm.

Press Room

The Press Room will be located on the 2nd floor in the Shorelines Lobby. The Press room will be open to credentialed media on all Luxury and JCK Show Days.

All exhibitors are encouraged to leave digital (on thumb drives) press kits for our attending consumer and trade editor's review. The Press Room will be open during the same hours as above on JCK Event Days.