



**DISCOUNT PRICE DEADLINE DATE**

Order early to take advantage of advance order discount rates. Place your order by **MAY 7, 2018**.

**PLEASE NOTE: Many forms have an APRIL 30, 2018 deadline.**

**SHOW SCHEDULE**

**EXHIBITOR MOVE-IN**

For more information and helpful hints on preshow procedures and move-in, please go to [www.freeman.com/FAQPreshow](http://www.freeman.com/FAQPreshow).

Saturday	May 26, 2018	8:00 a.m. - 5:00 p.m. *	Custom Salon Exhibits Only
Sunday	May 27, 2018	8:00 a.m. - 5:00 p.m. *	Custom Salon Exhibits Only
<i>* Overtime rates will apply.</i>			
Monday	May 28, 2018	8:00 a.m. - 5:00 p.m. *	Custom Salon Exhibits Only
<i>* Monday, May 28, 2018 is Memorial Day. Double Time rates will apply.</i>			
Tuesday	May 29, 2018	8:00 a.m. - 5:00 p.m.	General Move-In

**All exhibits must be completely assembled no later than 5:00 p.m. on Tuesday, May 29, 2018.**

**EXHIBIT HOURS**

Wednesday	May 30, 2018	10:00 a.m. - 6:00 p.m.	By Invitation Only
Thursday	May 31, 2018	10:00 a.m. - 6:00 p.m.	By Invitation Only
Friday	June 1, 2018	9:30 a.m. - 6:00 p.m.	
Saturday	June 2, 2018	9:30 a.m. - 6:00 p.m.	
Sunday	June 3, 2018	9:30 a.m. - 6:00 p.m.	
Monday	June 4, 2018	9:30 a.m. - 4:00 p.m.	

**EXHIBITOR MOVE-OUT**

For more information and helpful hints on postshow procedures and move-out, please go to [www.freeman.com/FAQPostshow](http://www.freeman.com/FAQPostshow).

Monday	June 4, 2018	4:00 p.m. - 11:00 p.m.
<b>** PLEASE NOTE: NO LABOR IS ALLOWED ON THE LUXURY SHOW FLOOR 4:00 PM - 6:00 PM</b>		
Tuesday	June 5, 2018	8:00 a.m. - 6:00 p.m.
Wednesday	June 6, 2018	8:00 a.m. - 6:00 p.m.

**PLEASE NOTE:** Overtime charges for labor will apply Monday through Friday from 5:00 p.m. to 8:00 a.m. and all day on Saturday and Sunday. Double Time rates will apply for labor all day on Monday, May 28, 2018. Please refer to the appropriate order form(s) for rates.

**DISMANTLE AND MOVE-OUT INFORMATION**

- Freeman will begin returning empty containers at 6:00 p.m., Monday, June 4, 2018.
- All exhibitor materials must be removed from the exhibit facility by 6:00 p.m., Wednesday, June 6, 2018.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor move-out deadline, please have all carriers check-in by 4:00 p.m., Wednesday, June 6, 2018.

**POST SHOW PAPERWORK AND LABELS**

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and Labels in advance. Complete the Outbound Material Handling section on the order form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for pick-up of your exhibit at the close of the show.

**BOOTH ABANDONMENT**

Excessive booth materials and/or literature left in the booth at the end of published exhibitor move-out that is not labeled for outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift / Rigging Labor, and/or Dumpster Fee.

SHIPPING INFORMATION

Warehouse shipping address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Luxury at JCK**

C/O FREEMAN

6675 W Sunset Rd

Las Vegas, NV 89118

FREEMAN will accept crated, boxed or skidded materials beginning **APRIL 30, 2018** at the above address. Materials arriving after **MAY 22, 2018** will be received at the warehouse with an additional after deadline charge. Warehouse freight will be delivered prior to exhibitor set up. Warehouse receiving hours are 8:00 a.m. - 3:30 p.m., Monday-Friday. If required, provide your carrier with this phone number: (702) 579-1700.

Showsite shipping address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**Luxury at JCK**

C/O FREEMAN

Mandalay Bay Convention Center

3970 Las Vegas Blvd S

Las Vegas, NV 89119

FREEMAN will receive shipments at the exhibit facility beginning at **8:00 A.M.** on **SUNDAY, MAY 27, 2018**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. If required, provide your carrier with this phone number: (702) 579-1700.

**Please note:** All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

SERVICE CONTRACTOR CONTACTS/INFORMATION:

FREEMAN  
6555 West Sunset Road  
Las Vegas, Nevada 89118  
Ph: (702) 579-1700 Fax: (469) 621-5604  
[FreemanLasVegasES@freeman.com](mailto:FreemanLasVegasES@freeman.com)

FREEMAN AUDIO VISUAL SOLUTIONS, INC.  
3325 West Sunset Road, Suite A  
Las Vegas, Nevada 89118  
Ph: (702) 263-1484 Fax: (469) 621-5604

FREEMAN EXHIBIT TRANSPORTATION  
(800) 995-3579 US & Canada  
+1 (512) 982-4187 Outside the US  
+1 (817) 607-5183 International Shipping Services  
(469) 621-5810 Fax  
[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

CUSTOM EXHIBIT/GRAPHICS  
Freeman Exhibitor Sales Department  
Fax: (702) 579-6191  
[ExSalesLVLeads@freeman.com](mailto:ExSalesLVLeads@freeman.com)

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (702) 579-1700.

WE APPRECIATE YOUR BUSINESS.