



Century Security & Event Staffing
TRADE SHOW SPECIALISTS - SPECIAL EVENTS
COMMERCIAL & INDUSTRIAL - SECURITY CONSULTANTS
 6421 Pinecastle Blvd - Suite 1- Orlando, Florida 32809
 407-226-1168 - Fax: 407-226-7076
 www.centurytradeshow.com



Booth Monitoring Personnel to be provided by Century Security

# of Personnel	Booth #	Start Date / Time	End Date / Time	Total Hours

SPECIAL INSTRUCTIONS (Use add'l page if necessary) **TOTAL NUMBER OF MAN HOURS** _____

TOTAL NUMBER OF MAN HOURS		SUB TOTAL	\$ _____
	<u>Pre-Order</u>	<u>On-Site</u>	
UNARMED MONITOR:	\$25.00	\$31.00	
ARMED MONITOR:	\$51.00	\$57.00	
		3% Credit Card Service Charge	\$ _____
		TOTAL	\$ _____

RULES AND REGULATIONS

- All Booth Monitoring personnel must be provided through Century Security.
- Booth Monitoring personnel will remain on duty until released, **exhibitor is responsible for any additional charges.**
- There is a minimum of four (4) hours per person per shift. _____ Original Order
- Armed monitor must be placed a minimum of 24 hours in advance. _____ Additional Order
- Booth Monitoring orders placed less than 24 hours in advance are not guaranteed. _____ Revise Order

ADVANCE PAYMENT MUST BE RECEIVED BY (21 DAYS PRIOR TO THE FIRST SHOW DAY) TO QUALIFY FOR DISCOUNT (INCENTIVE RATES). BASE RATES APPLY TO ALL ORDERS/PAYMENTS RECEIVED AFTER 21 DAY DEADLINES. ALL PAYMENTS MUST BE MADE IN FULL BY CHECK OR MONEY ORDER (PAYABLE IN U.S. FUNDS ON U.S. BANKS). VISA, MASTERCARD OR AMERICAN EXPRESS. NO PURCHASE ORDERS ACCEPTED. **IF YOU DO NOT RECEIVE CONFIRMATION ON YOUR ORDER FROM CENTURY SECURITY, WE CANNOT GUARANTEE YOUR COVERAGE. PLEASE CONTACT OUR OFFICE AT 407-226-1168 AT LEAST 7 DAYS PRIOR TO EVENT TO REQUEST CONFIRMATION.**

Incentive Deadline Date:
Monday, May 15, 2017

BILLING INFORMATION

PLEASE PRINT OR TYPE:

EVENT NAME:	Elite Enclave 2017	BOOTH #
EXHIBITOR NAME:	CONTACT #	
ADDRESS:	FAX #	
CITY/STATE/ZIP	E-MAIL:	
ON-SITE CONTACT PERSON(S)	CONTACT #	
ON-SITE CONTACT PERSON(S)	CONTACT #	

Payment in Full Must Be Rendered Before Service is Provided

Remit Payment to:

Century Security & Event Staffing
 6421 Pinecastle Blvd. (Suite 1)
 Orlando, FL 32809

Method of Payment:

- Company Check or Money Order
 Visa / Master Card
 American Express

Make Check Payable to: Century Security

****There is a 3% Service Charge all Credit Card Transactions****

Credit Card Account # _____ **Exp. Date:** _____

Print Name: _____ **Security Code:** _____

Authorized Signature: _____ **Date:** _____

Century Security is not an insurer. Charges are based solely upon the value of services provided for, and are unrelated to the value of the clients operations property or the property of others. The amounts payable by the client are not sufficient to warrant assuming any risk of damage or loss to property due to Century Security's negligence or failure to perform. Century Security, its agents and representatives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control. The client, by signing this agreement, holds Century Security harmless for any and all losses and agrees to have in effect at the time of signing this agreement insurance to cover all product, and personnel damages and any claims arising from engaging in business as an exhibitor. Century Security will send out final invoices within ten (10) days after the close of the event.